



North Carolina AHEC Housing Request



Please complete **all** sections **unless** this form is being submitted **along with** the NC AHEC Community Primary Care Rotation form. Then it is only necessary to complete shaded areas. **Please print or type.**

Date submitted to the AHEC indicated below				Degree Sought			
Area L	Charlotte	Eastern	Greensboro	Mountain			
Northwest	Southeast	Southern Regional			Wake		

Name				M / F		SS# (last 4 digits)	
Pres. Address				Perm. Address			
City, State Zip				City, State, Zip			
Home Phone				Home Phone			
Age		Pager or Cell #		Email			
Drivers License #				License tag #			
Emerg. Contact				Day Phone		Eve Phone	

University		School Contact		Fax	
Department or School		Phone		Email	

Submit additional form for Rotations 4+

	Rotation 1	Rotation 2	Rotation 3
Course name or number			
Rotation Site			
Rotation City			
Preceptor Name			
Preceptor Phone			
Rotation Start Date			
Rotation End Date			

Housing availability confirmed approximately 30 days prior to your rotation date. See Page 2 for AHEC specifics.

Housing Arrival Date			
Housing Departure Date			
Office Use Only			

Would you like to know more about career opportunities in primary care? Yes___ No___

NC AHEC Housing is temporary housing and is not meant to replace or serve as your permanent residence while you are enrolled in school. If you have rotations longer than 3-4 months in one location or do not maintain an apartment/residence elsewhere, please consider making other living arrangements.

1. Housing is limited and available only in select cities. You are not required to use AHEC housing and are free to make your own living arrangements while on community rotations.
2. All students are encouraged to obtain their own renters insurance.
3. All cancelled or postponed rotations should be reported at least 72 hours prior to your arrival date. Failure to do so can result in lost security deposits or payment of lost rent
4. Not Allowed: Overnight guests, animals, smoking, firearms, drugs or alcohol.

If you need any service identified in the Americans with Disabilities Act, contact the local AHEC immediately

AHEC Specific Guidelines and form forwarding information

Area L AHEC/ORPCE: PO Drawer 7368, Rocky Mount, NC 27804-0368 **Contacts:** Debby Futrell, PharmD, ORPCE Director or Toni Denson, ORPCE Assistant - **Phone:** 252/972-6958, **Fax:** 252/972-0419, **E-mail:** Debby.Futrell@arealahec.org or toni.denson@arealahec.org Students must attend an orientation at the Area L AHEC office on the first day of the rotation. Map available @ www.arealahec.org.

Charlotte AHEC/ORPCE: Charlotte AHEC/Student Housing, PO BOX 32861, Charlotte, NC 28232-2861 **Phone:** 704/512-6537 **Fax:** (704) 512-6560. **Contacts:** Amy McTier, ORPCE Director, **E-mail:** amy.mctier@carolinashealthcare.org; Sophia Moore-Dennis, ORPCE Project Coordinator, **E-mail:** sophia.moore-dennis@carolinashealthcare.org. **Security deposit required:** Mail completed form with a \$50.00 check made payable to **Charlotte AHEC**. Six weeks notice recommended. 72-hour cancellation required or will forfeit security deposit unless emergency exists. Allowed: Arrival: 1 day prior to rotation. Departure: 1 day after.

Eastern AHEC/ORPCE: 2000 Venture Tower Dr., PO Box 7224, Greenville, NC 27834 **Contacts:** Debbie Ramey, MAEd, ORPCE Director, rameyd@ecu.edu or Mary-Esther Sabados, ORPCE Assistant - **Phone:** 252/744-3082, **Fax:** 252/744-8596, **E-mail:** sabadosm@ecu.edu. Housing agreement form must be completed and signed. Keys for AHEC housing are usually picked up at Eastern AHEC. If the student is unable to pick up the key in person, he/she must contact EAHEC in time to return the housing form and receive the key by mail.

Greensboro AHEC/ORPCE: 1200 N Elm Street, Greensboro, NC 27401 **Fax:** 336/832-2851 **Contacts:** Pam Reavis, BA, ORPCE Director - **Phone:** 336/832-8214, **E-mail:** pam.reavis@mosescone.com; Tonya Crawford-Baldwin, ORPCE Project Specialist – **Phone:** 336/832-8566. **E-mail:** gahechousing@mosescone.com. Housing Application, Housing Agreement and \$50.00 security deposit required. See GAHEC website for details & payment instructions www.gahec.org/SandP. Deposit forfeited for no-shows or without 72-hour cancellation.

Mountain AHEC/ORPCE: Family Health Center, 118 W.T. Weaver Blvd., Asheville, NC 28804 **Fax:** 828/257-4738 **Contacts:** Gaye Colvin, ORPCE Logistics Coordinator - **Phone:** 828/771-3434, **E-mail:** gaye.colvin@mahec.net Lisa Ogle, MAHEC Housing Coordinator, E-mail: lisa.ogle@mahec.net. All students staying in MAHEC housing must submit an AHEC Housing request and signed agreement forms. Electronic applications preferred (<http://www.mahec.net/student/housing.aspx>) or submit by FAX/mail.

Northwest AHEC/ORPCE: Wake Forest University, School of Medicine, Bowman Gray Campus, Medical Center Blvd., Winston Salem, NC 27157-1060 **Contacts:** Angela Hodges, ORPCE Program Coordinator, - **Phone:** 336/713-7717, **Fax:** 336/713-7701, **E-mail:** ahodges@wfubmc.edu. All students using NW AHEC housing will be required to sign an agreement.

Southeast AHEC/ORPCE: 22511 Delaney Avenue, Wilmington, NC 28403 **Contacts:** Meredith B. Hughes, MEd, ORPCE Director, meredith.hughes@seahec.net or Debra Hamilton, ORPCE Assistant, debra.hamilton@seahec.net - **Phone:** 910/343-0161, **Fax:** 1-866-878-6630. NC AHEC Housing request form must be completed & returned 45 days before the start of the rotation along with a \$25.00 cleaning fee (see website for details: <http://www.seahec.net>).

Southern Regional AHEC/ORPCE: 1601 Owen Drive, Fayetteville, NC 28304 **Fax:** 910/678-0106 **Contacts:** Sandra Stanley, RN, MPH, MBA, ORPCE Director - **Phone:** 910/678-7316, **E-mail:** sandra.stanley@sr-ahec.org; Tonya Burney, ORPCE Logistic Coordinator – **Phone:** 910/678-7201, **E-mail:** tonya.burney@sr-ahec.org. To access housing request form and other housing information, go to www.southernregionalahec.org Fax/e-mail housing request form to ORPCE Logistics Coordinator.

Wake AHEC/ORPCE: 3261 Atlantic Avenue, Suite 212, Raleigh, NC 27604. **Phone:** 919/350-8547 **Fax:** 919/350-0470. **Contacts:** Carol Thompson, ORPCE Assistant - **Phone:** 919/350-0458, **E-mail:** cthompson@wakemed.org. Housing is not maintained on a 12-month basis; early notice is required to identify homeowner sites. Students will be required to complete a housing agreement form.

Additional information can be found at the NC AHEC website: <http://www.ncahec.net>